

# US SAILING RACE OFFICER TRAINING & CERTIFICATION PROGRAM

## RACE MANAGEMENT SEMINAR

Saturday, March 28, 2009

Anchorage Marina Yacht Club

1800 Ottawa Beach Rd. Holland Michigan

Info: 616 878 0753

### Program

This seminar is sponsored by the US SAILING Race Management Committee and the Holland Area Sailing Council. It is designed for people who have some race committee experience, but newcomers are also welcome. It will be held at the Anchorage Marina Yacht Club, will begin at 8:00 am and end at 5:30 pm.

The topics covered include: RC objectives, RC responsibilities, sailing instructions, RC jobs, RC equipment, setting the course, starting system, starting penalties, before the start, during the race, finishing, and scoring. The changes in *The Racing Rules of Sailing 2009-2012* that affect race management will be discussed.

The principal instructor for the seminar is Andy Kiener. Andy is a US SAILING Regional Race Officer and US SAILING certified Race Management instructor. He also is a Senior Judge and recognized Senior Race officer. He has taught several similar seminars and workshops. Peter Blacklock will help with the teaching. Peter is a US Sailing Regional Race Officer and has assisted at several seminars.

At the seminar you will need your own copy of *The Racing Rules of Sailing 2009-2012* ("RRS"). If you are a US SAILING member, you should have received a copy. If you are not a US SAILING member, you can either join US SAILING and get a copy free, or purchase one from the US SAILING web site ([www.ussailing.org](http://www.ussailing.org) and click on Store, Racing, All Racing Rules). You will be given a copy of *Join the Race Committee Team*.

To prepare for the seminar you should try to answer the Study Questions, which are available on the US SAILING web site at

<http://www.ussailing.org/racemgt/documents/RMStudy-Basic.pdf> select the Basic Seminar Study Questions. If you do not have Internet access, contact Phyllis Eades (see below) and she will mail you a copy of the Study Questions.

## **Optional Certification Test**

The Club Race Officer certification test, which is given at the conclusion of the seminar, is optional. However, in order to be certified as a US SAILING Club Race Officer, you are required to attend a complete seminar and to pass the test. In order to be certified as a Club Race Officer you will also need to have your own copy of the current US SAILING *Race Management Handbook*, and meet the program's other criteria. The *Race Management Handbook* is available from the US SAILING website.

## **Registration**

Registration using the US SAILING online registration system is encouraged. On the US SAILING web site ([www.ussailing.org](http://www.ussailing.org)), click on the calendar. Then search for the seminar by clicking on "Select a specific category" then "Race Admin Education-Race Officer"; then "all future events" and "search." Locate this seminar and then click on "Register Online" and follow the directions. If you have any problem doing this, contact Race Administration at US SAILING (401-863-0400, ext. 655).

## **Fees**

The seminar fee (\$45 for US SAILING members and for non-members who do not take the test; \$75 for non-members who take the test) includes: continental breakfast, morning and afternoon breaks, lunch and all workshop materials. Send the attached registration confirmation, with your check or other method of payment, to the AMYC. Please do not send the fee to US SAILING. **Advance registration is strongly encouraged, and the number of participants is limited.**

## Schedule

8:00 am	Check in and continental breakfast
8:15	Seminar begins
12:00 pm	Lunch
4:40	Test
5:10	Test debriefing
5:30	Seminar concludes

For further information, contact Jack Knoblauch at 616 878 0753 or [jrkobby@comcast.net](mailto:jrkobby@comcast.net)

# US SAILING RACE MANAGEMENT SEMINAR

## REGISTRATION CONFIRMATION

TO: Anchorage Marina Yacht Club  
c/o Jack Knoblauch  
7499 Red Osier Drive SW  
Byron Center, MI  
49315

Please confirm my registration for the US SAILING Race Management Seminar on Saturday, March 28, 2009.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_

e-address: \_\_\_\_\_

A mailing address is required for test results.

If you supply an e-address we will e-mail you the materials needed to prepare for the seminar.

Seminar fee:

\$45 for US SAILING members and for non-members not taking the certification test

\$75 for non-members taking the test (includes a 6-month trial membership in US SAILING).

My check payable to the Anchorage Marina Yacht Club is enclosed, or

Charge my  VISA or  MasterCard:

Card # \_\_\_\_\_ Expiration Date \_\_\_\_/\_\_\_\_

\_\_\_\_\_  
Signature (if using credit card)

**Advance registration is strongly encouraged.**